

Master Lex

DocuMaster

Always accessible. Always reliable



DocuMaster is a revolutionary tool that automates consultation of the documentation and its publishing at a departmental and institutional level. At one single spot you will be able to consult the widest amount of information available in your office: files, correspondence, reports, instructions, opinions, letters, facsimiles, rulings, manuals, researches, notices, by-laws, laws, and case law, among others.

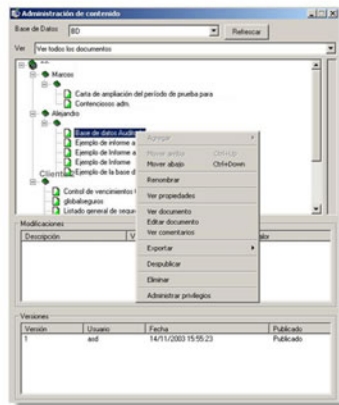
DocuMaster automatically converts documentation directories into data bases preserving their original structure and formats. From the overall renewed Master Lex Web - the consultation system - it is possible to search, copy, print and publish the desired information in the local net or through the Internet.

With **DocuMaster**, by means of an easy and intuitive manner, you will be able to handle files in a vast diversity of formats such as MS-Word, WordPerfect, MS-Excel, MS-PowerPoint, StarOffice, Html and TXT, images, jpg, gif, tif, bmp, ico and Adobe Acrobat files (Pdf).



It is worth mentioning that **DocuMaster** always preserves the formats, tables and images inserted in the original documents as well as their particular features: date, author, categories, subject matter, name, etc., through which you will also be able to conduct searches, always finding legible and clear documents for their easy reading.

Only with **DocuMaster** will you be able to immediately create a personal documental, departmental or institutional, low-cost and highly efficient, performance-wise, information system. **DocuMaster** offers the maximum and definitive solution and simplification of the traditionally complex documental consultation, updating and diffusion.



DocuMaster offers a great amount of benefits to its users among which the following can be mentioned:

It avoids costs incurred by not having access to the required information, therefore costs on wasted time and appointment of resources toward gathering information, are reduced.

It avoids loss of information due to virus attacks, equipments failures or human errors, etc. thereby guaranteeing the timely backup of the corporate and personal information.

It reduces costs regarding internal dissemination of the information since it uses the existing technological infrastructure.

It avoids the human and financial costs implicit in the implementation of document handling complex systems and thus it allows devoting resources to other organizational needs.

With **DocuMaster** you will be able to rely on well arranged and safe documentary material upon which your decisions shall always be based on updated and accessible data.